



HOUSING & REDEVELOPMENT AUTHORITY

City Hall—Council Chambers, 590 40th Ave NE

Monday, February 27, 2023

5:30 PM

AGENDA

ATTENDANCE INFORMATION FOR THE PUBLIC

Members of the public who wish to attend may do so in-person, by calling **1-312-626-6799** and entering meeting ID **856 5504 4384** or by Zoom at <https://us02web.zoom.us/j/85655044384>. For questions please call the Community Development Department at 763-706-3670.

CALL TO ORDER/ROLL CALL

PLEDGE OF ALLEGIANCE

ELECTION OF OFFICERS

1. Election of Housing and Redevelopment Authority Officers

MOTION: Move to elect _____ as Chair of the Housing and Redevelopment Authority.

MOTION: Move to elect _____ as Vice Chair of the Housing and Redevelopment Authority.

MOTION: Move to elect _____ as Secretary-Treasurer of the Housing and Redevelopment Authority.

CONSENT AGENDA

2. Approve the Minutes of the May 2nd, 2022 HRA Meeting

MOTION: Move to approve the Consent Agenda as Presented.

ADJOURNMENT

Auxiliary aids or other accommodations for individuals with disabilities are available upon request when the request is made at least 72 hours in advance. Please contact Administration at 763-706-3610 to make arrangements.



AGENDA SECTION	BUISNESS ITEMS
MEETING DATE	02/27/2023

ITEM:	Election of Housing and Redevelopment Authority Officers	
DEPARTMENT:	Community Development	BY/DATE: Mitchell Forney, 01/17/2023

BACKGROUND:

The original purpose of the HRA was to oversee the operation and management of a U.S. Housing and Urban Development (HUD) supported multifamily rental housing facility known as Parkview Villa North and South. On September 28th, 2015, the HRA officially sold Parkview Villa North and South to Aeon, a non-profit housing organization.

Since Parkview Villa North and South were the last two properties owned by the HRA, the HRA adopted amended operational bylaws in 2016 to no longer hold regularly scheduled meetings. At the same time the HRA designated all housing and redevelopment duties to the EDA. Due to ongoing audit and reporting requirements mandated by HUD, the HRA is required to remain an entity even though it no longer owns or operates any property.

Pursuant to the bylaws of the Columbia Heights Housing and Redevelopment Authority (the "HRA"), officers are required to be elected annually. The 2022 HRA officers that served are as follows:

- Chair – Connie Buesgens
- Vice Chair – Kt Jacobs
- Secretary/Treasurer – Amáda Márquez Simula

In order for an HRA Commissioner to be considered for an officer position, an HRA Commissioner must be nominated by another commissioner, or by him or herself.

1. Chair
 - a. Please provide all nominations for President of the HRA.
 - b. Vote individually for each nominated member.
 - c. The member with the most votes is declared the President of the HRA by the Executive Director.
2. Vice Chair
 - a. Please provide all nominations for Vice President of the HRA.
 - b. Vote individually for each nominated member.
 - c. The member with the most votes is declared the Vice President of the HRA by the Executive Director.
3. Secretary-Treasurer
 - a. Please provide all nominations for Treasurer of the HRA.
 - b. Vote individually for each nominated member.
 - c. The member with the most votes is declared the Treasurer of the HRA by the Executive Director.

RECOMMENDED MOTION(S):

MOTION: Move to elect _____ as Chair of the Housing and Redevelopment Authority.

MOTION: Move to elect _____ as Vice Chair of the Housing and Redevelopment Authority.

MOTION: Move to elect _____ as Secretary-Treasurer of the Housing and Redevelopment Authority.

Following ratification of the above motions, the newly elected Chair of the HRA will now preside over the remainder of the meeting.

**HOUSING & REDEVELOPMENT AUTHORITY
MINUTES OF THE MEETING
OF May 2nd, 2022**

The meeting was called to order at 6:15 pm by Member Murzyn.

Members present: Marquez Simula, Buesgens, Jacobs, Novitsky and Murzyn.

Others Present: Kelli Bourgeois (City Manager), Aaron Chirpich (Community Development Director), Mitchell Forney (Community Development Coordinator), Sara Ion (City Clerk)

OATH OF OFFICE

- a. Mayor Amáda Márquez Simula
- b. Councilmember Kt Jacobs

CONSENT AGENDA

- a. Approve the minutes of the regular HRA Meeting of March 2, 2020.

Motion by Márquez Simula, seconded by Novitsky, to approve the Consent Agenda as presented. All ayes. MOTION PASSED

ELECTION OF OFFICERS-

Pursuant to the bylaws of the Columbia Heights Housing and Redevelopment Authority (the "HRA"), officers are required to be elected annually. The 2020 HRA officers that served are as follows:

- Chair – John Murzyn Jr.
- Vice Chair – Nick Novitsky
- Secretary/Treasurer – Connie Buesgens

In order for an HRA Commissioner to be considered for an officer position, an HRA Commissioner must be nominated by another commissioner, or by him or herself.

1. Chair
 - a. Please provide all nominations for President of the HRA.
 - b. Vote individually for each nominated member.
 - c. The member with the most votes is declared the President of the HRA by the Executive Director.
2. Vice Chair
 - a. Please provide all nominations for Vice President of the HRA.
 - b. Vote individually for each nominated member.
 - c. The member with the most votes is declared the Vice President of the HRA by the Executive Director.
3. Secretary-Treasurer
 - a. Please provide all nominations for Treasurer of the HRA.

- b. Vote individually for each nominated member.
- c. The member with the most votes is declared the Treasurer of the HRA by the Executive Director.

Buesgens nominated herself as chair of the Housing and Redevelopment Authority.

Motion by Murzyn, seconded by Novitsky to elect Buesgens as chair of the Housing and Redevelopment Authority. All ayes. MOTION PASSED

Jacobs nominated herself as Vice Chair of the Housing and Redevelopment Authority.

Motion by Buesgens, seconded by Murzyn to elect Jacobs as Vice Chair of the Housing and Redevelopment Authority. All ayes. MOTION PASSED

Márquez Simula nominated herself as Secretary-Treasurer of the Housing and Redevelopment Authority.

Motion by Buesgens, seconded by Novitsky to elect Márquez Simula as Secretary-Treasurer of the Housing and Redevelopment Authority. All ayes. MOTION PASSED

2022 Officers are as follows:

Connie Buesgens. is Chair

Kt Jacobs is Vice Chair

Amáda Márquez Simula is Secretary-Treasurer

Motion by Buesgens, seconded by Jacobs to Adjourn the May 2, 2022, meeting of the Housing and Redevelopment Authority. All ayes. MOTION PASSED

Adjourn

Respectfully submitted,

Mitchell Forney
Community Development Coordinator